

Ms. Johnson's Class -- Information and Procedures

(Please keep this paper in your binder or journal file for reference)

Website: <http://johnsonwality.weebly.com/> **Email:** kjohnson1@ttsd.k12.or.us (note the #1)

∞ ***Self-Managing:***

The abilities to **accept responsibility** and to **self-manage** are very important for future success. I expect you to take care of personal needs such as using the bathroom and getting supplies *before* class begins. I allow only one student out at a time.

∞ ***Perfumes and Fragrance*** (including scented lotions and scented hand sanitizer):

I am allergic to perfumes and get asthma when I am around them. For this reason I can't allow students to wear fragrance to class—even if they smell terrific. **This is also a school rule because I am not the only person with this allergy.** If you forget once I will have you wash it off. A second time will result in a trip to the office. If your clothes have fragrance sprayed on them, I will need you to change. Thanks for respecting me and others with this health concern, by remembering this.

∞ ***Come to class on time and prepared.***

-I expect students to be in their seat **ready to work** when class begins; just being in the room isn't enough. It's a matter of respect for your peers, your teacher, and ultimately for yourself. School policy is that the first offence is a verbal warning; second receives a phone call home; third earns a referral. When you arrive late, whether excused or not, quietly enter and log in on the tardy log. Then take your seat and get right to work.

-**Have your binder, planner, book for independent reading, paper, pencil, and pen with you.** On assignments, use standard ink and paper only. This means blue or black ink (no tutti-frutti colors), and no ragged-edged paper torn from spirals.

-**Be engaged** - Participate actively by listening to what others say, by trying your best in all activities, and by taking risks to do new or difficult things.

∞ ***Belittling and Bullying:*** Degrading or bullying someone in class will **not be tolerated.** Treating others with respect, even though you might disagree with their ideas, is of utmost importance to me.

∞ ***Attendance:***

Be diligent about attending class; it's important for your learning and it makes it easier to pass. When you *must* be absent, it is *your* responsibility to find out what you missed and do the work. Don't expect me to find you and tell you. There are some due dates that are known ahead of time so if you are absent on that day, the work will be due the day you return. Assignments will be posted on my website to help you keep up even if you miss school.

∞ ***Food & Gum:***

Please, no treats unless I've given it to you. On Fridays I usually provide pretzels while we read as long as it doesn't disrupt concentration. **No gum, sorry.** Chewing gum proficiently is beyond the ability of too many 8th-graders.

∞ ***Returned Assignments:***

I highly recommend **keeping your work** until grades are entered to verify that I have entered everything correctly. I do make mistakes sometimes, and if you don't have the graded paper to show me, I won't be able to fix it. Along that same vein, to ensure I don't lose any papers, **turn in your work to the basket only**, not to me.

∞ ***Late Work:***

Procrastination is a bad habit, and trying to make up many missing assignments rarely works. I have also discovered that the quality of work turned in at the last minute is usually poor, and the learning window has closed. Reading logs are turned in at the end of the quarter and they can't be turned in late because I need time to score them. **Other late work will be penalized up to 10% per day late up to 50% off the earned grade.** No late work the last week of the quarter. **I need time to grade them.**

∞ ***Redoing an Assignment:***

Proficiency writing assignments can be revised and rewritten provided they are turned in two weeks prior to the end of the grading period. Vocabulary quizzes can be retaken during RV, but only if a vocabulary sheet was turned in for that week. The final vocab test cannot be retaken. This means you will have to actually learn the definitions to earn a good grade.

∞ ***Clothing:***

I expect students to follow the school dress code. Clothing should not distract others from learning and I'd really like to not have to remind you about this. Students will be allowed to go change (one time). Second infractions will result in a trip to the office. Incidentally, wearing a sweatshirt and zipping then unzipping throughout the day is not a solution. **How do you know if you are appropriate? Think** – would you be proud to have your grandma see you in what you're wearing? The president? Show your personal self-respect by how you present yourself at school.

∞ ***"Toys" and cell phones:***

Anything that is played with during class will be considered a toy and will be confiscated. This includes school supplies that are used to disrupt class. Electronics such as cell phones or music devices are not to be used during class. **Ear buds should not be visible from the moment you enter the classroom.** The first time I will keep it for the rest of period. A 2nd infraction will result in your device being given to the office where you can pick it up after school. 3rd infractions require a parent to come pick up your device.

∞ ***Book Check-out:***

I have a number of books that I've purchased that I allow students to borrow. These books must be checked out before taking them from the classroom, and if you lose or ruin one, you must pay for it.

∞ ***Cheating:***

I believe a person's character is more important than their intelligence. If I discover you have cheated (either copying from a friend's work or plagiarizing from a book or the Internet), you will receive a zero on that assignment and I will contact your parents. It is a serious offense and will not be tolerated.

∞ ***Communicate!***

I'm not as scary as I seem. Please talk to me if you need help, if you don't understand something, or if there is a problem. My job is to help you to do your best work!